

VICTORIA/TASMANIA BRANCH ANNUAL GENERAL MEETING

Friday 1st November 2019

Graduate House, University of Melbourne

220 Leicester Street, Carlton, VIC 3053

Minutes

Welcome

President Manorani Guy welcome members to the AGM

Election of AGM Chairperson

Manorani Guy asked Melanie Duncan to Chair the AGM

Apologies: Molly Bonnefin, Deleine Gavin-Cox, Helen Nicholls-Stary, Cameron Ward, Rosemarie Stewart, Steffi Lee

Proxy Forms received: Cameron Ward, Rosemarie Stewart

Quorum

Secretary asked for confirmation and a count of quorum.

Minutes from last AGM

Chair invited members to confirm the minutes of AGM 2018

President's Report

The president presented a powerpoint presentation outlining the activities of the branch in 2019. Highlights included;

Three grants from Study Melbourne resulting in;

- Be You Be Scene (extension of Acts of Translation) 23 performances, 1725 attendees, 1000 students in 28 workshops)
- VicWise
- Contact Points: Enabling International Students during Critical Incidents

The Chair thanked the committee and thanked the president for the work throughout the year.

Treasurer's Report

The President spoke to this item on behalf of the treasurer.

The branch was advised that in October the accounts were being transferred to a new accounting system and centralised. Accounts were also being audited nationally. The treasurer did not have access to the accounts while the audit was taking place. It was noted that \$52697.48 were total branch funds as at 31st October. These include three accounts against the three grants outlined in the treasurer's report.

Danielle Hartridge asked that confirmation of Vic/Tas branch funds be communicated to branch members at the National AGM

Election of New Office Bearers

The following positions were nominated unopposed

(2 years)

Branch President Margaret Dawson

Branch Treasurer Danielle Hartridge

Branch Secretary Alister Quinn

The following nomination was received via phone

Branch Vice-President Paula Soon

(1 year)

Professional Development (PD Coordinator) Gary Lee and Coby Liew

Conference Convenor vacant

Deputy Conference Convenor vacant

Communications Coordinator Deleine Gavin- Cox

Tasmanian representative Cameron Ward

Schools Sector representative Suzanne Fernandez

Regional Sector representative Helen Nicholls-Stary

VET Sector representative vacant

The Chair congratulated the new committee

Other Business

No other business raised

Close of Meeting

The Chair declared the meeting closed and professional development activity continued